



IICS – Iranian Information Centre Society Shahrivargan Persian Festival - Vendor Rules Agreement

To reserve booth space (August 25, 2024)
(Please keep for your reference)

Space is limited, applications will be accepted on a first come, first serve basis. We understand everyone wants the “Best Space” – to be fair, we will date the forms when they come in and vendors will be placed according to the order their forms were received. So, if you want a great spot, get your paid application in ASAP!

A. Event Time Frame:

All vendor booths must remain open throughout the event day, between 12:00 p.m. and 7:00 p.m. on Sunday, August 25, 2024. Dismantling or evacuation of vendor booths before the mentioned time is prohibited without prior approval from the festival board. Entry of vehicles is prohibited in the festival area.

B. Completion - Registration Form:

The vendor registration form must be fully completed and include a cheque, email transfer, or PayPal payment for booth rental and a mandatory refundable cleaning deposit of \$100. The Shahrivargan Persian Festival Committee reserves the right to make changes to assigned places for unavoidable reasons. By paying for the exhibition space and signing this form, every exhibitor confirms their agreement with these rules and regulations.

Payment Methods:

- Cheque: Please make cheques payable to "Iranian Information Centre Society" and send them to the following address:
- 817 Taylorwood Plc,
West Vancouver, BC, V7T 2W3.
- E-transfer: Please transfer the amount to: info@iranianinfo.ca.
- PayPal: Pay the amount through PayPal to the "Iranian Information Center Society" at the email address info@iranianinfo.ca.
- Deadline: JULY 30, 2024

C. Reservation Acceptance:

If your reservation is not accepted for any reason, we will inform you by letter, phone call, or email as soon as possible after receipt of your application, and your cheque will be returned or your payment will be refunded. Applications will be evaluated based on experience with the festival, booth type or menu diversity, appropriateness of the booth to the event identity, services, requirements, and application postmark date. The Vendor Committee reserves the right to limit which items they plan to offer.

D. Vendor Booth Space Size and Construction:

All installations constructed by the vendor must fit within an area of approximately 10 feet deep and 10 feet wide, unless otherwise noted on the application form, and shall be subject to the approval of the Festival Board. Vendors will supply all items needed to construct and operate their area (tents, tables, signage, etc.), unless otherwise specified to the Vendor Committee. Additional space will require an additional fee.

E. Vendor Set-Up:

Vendors may begin setting up their booth from 8:00 a.m. to 12:00 p.m. on Sunday, August 25, 2024, and must be completely ready for operation by 12:00 p.m. on the same day. No vehicles will be allowed in the festival area.

F. Vendor Parking:

There is a public parking lot adjacent to the venue, at the main entrance and around the park. Vendors will NOT be allowed to stay on the premises overnight. PLEASE NOTE: Vehicles will be towed at the vendor's expense if they are parked in any area that has been barricaded, roped, or sectioned off by cones for use by the Persian Festival or the City of North Vancouver during August 24-25, 2024.

G. The Festival Board assumes no liability for any asserted losses.

H. Vendor Tear Down:

Vendors will remove all trash, property, and structures placed on the space by 9:00 p.m. on Sunday night and will surrender their space in the same condition, except for natural wear and tear. There is a \$100 mandatory refundable clean-up deposit. Upon inspection of each booth to ensure it is clean, IICS will refund the deposit.

I. Electricity:

Vendors will not use electricity unless If necessary and they provide a silent electricity generator. No electric generators will be allowed without the prior written consent of the Festival Board.

J. Water:

The festival will not provide water to the kiosks of food vendors. The kiosks must supply their own water.

K. Toilets:

Porta-Potty facilities for use by festival participants and attendees will be located in Ray Perrault Park.

L. Non-Transfer of Space:

Vendors may not transfer or sublet their space or any part thereof to permit its use by any other person without the prior written consent of the Festival Board.

M. Access:

The Festival Board/volunteers shall have full access to the space covered by this contract at all times during the festival.

N. Liability:

Vendors will indemnify and hold the Persian Festival Board harmless from all costs, losses, damages, or expenses, including litigation and attorney's fees, resulting from any loss, injury, or damage, real or

asserted, to any person or property, arising out of any act or omission of the vendor, their employees, agents, or other representatives. The Festival Board and its officers, agents, volunteers, or members shall not be held responsible for any loss or damage due to theft, fire, accident, or other causes.

O. Contract Termination:

The Festival Board expressly reserves the right to terminate the reservation/agreement granted hereunder at any time without liability upon the refund of the fee paid herewith. The Festival Board also reserves the right to cancel any vendor during the event for non-compliance with festival rules. No refunds will be given for any reason, including inclement weather.

P. Compliance with Terms of Contract:

Vendors, their representatives, agents, and employees will comply with all general rules and regulations prescribed by the Festival Board. The vendor certifies that this information will be properly and completely communicated to its associates to ensure complete compliance.

Q. Right of Refusal:

The Festival Board reserves the exclusive and discretionary right to decline applications for vendor space reservations in general and in these instances in particular: failure to provide photos of the vendor booth, space or electrical power limitations, duplication of sale items, or deviation from the festival's purpose or desired image. The festival is a Persian cultural-oriented event, and the sale of any harmful, illegal, or offensive items is prohibited. The decision of the Festival Board is final.

R. Rain-Out Policy:

In the event of inclement weather, Heavy rain and storm, the Festival Board will assess the situation and determine if it is necessary to close down booths at the festival and call a rain-out. Vendors will be informed if this is the case by the festival staff. No vehicles will be allowed on the festival grounds until the general public has cleared the festival area. No refunds will be made due to weather conditions.

S. Festival Logo:

Vendors are not permitted to use the festival logo, name, or likeness on any items they offer.

T. Booth Space Assignment:

Booth space will be randomly assigned to participants, taking into consideration booth size and its requirements. Returning vendors will have first priority for assigned space. All others will be on a first-come, first-served basis. Due to changes in the festival boundaries and new strategies for booth requirements, the map layouts change from year to year. The Vendor Committee cannot guarantee space location; however, you may request a certain location for consideration.

U. Business License

You need to provide your business license to IICS. Please email that to: info@iranianinfo.ca

V. Questions?

Email info@iranianinfo.ca, or call (236) 509-8525 and leave a message.

I have read and understood this document, and will abide by all the terms and conditions herein.

By Click "I Agree" Checkbox, you accept all the terms and conditions.