



## IICS – Iranian Info Centre Society Tirgan & Shahrivargan Persian Festival - Vendor Rules Agreement

**To Reserve a Booth Space (Sunday, June 29 or Sunday, August 17, 2025)**

Please note that space is limited, and applications will be accepted on a first-come, first-served basis. We understand that everyone wants “the best spot” – to keep things fair, applications will be timestamped upon arrival and vendor locations will be assigned in the order applications are received. So, if you want your preferred spot, prioritize submitting your agreement and payment.!

### **A. Festival Date Framework:**

All vendor booths must be open during the event day from 11:00 AM and begin tear-down by 8:00 PM on Sunday. Early departure or dismantling without prior approval from the festival committee is prohibited. Vehicles are not allowed on festival grounds.

### **B. Completion – Vendor Registration Form:**

The vendor registration form must be fully completed, and the booth rental fee must be paid either by cheque made payable to *Iranian Info Centre Society*, via e-transfer to the email address ([info@iranianinfo.ca](mailto:info@iranianinfo.ca)), or through PayPal (see Section C for more details). An additional \$30 fee for site cleaning and garbage collection will be added to your final invoice. The Shahrivar Festival Committee reserves the right to make changes to assigned booth locations due to unavoidable circumstances and in accordance with instructions from the City, Fire Department, and RCMP. By paying the booth rental fee and signing this form, each vendor confirms their agreement with these terms and conditions.

### **Payment Methods:**

- **Cheque:** Please make cheques payable to *Iranian Info Centre Society* and deliver them to the society's representative.
- **E-transfer:** Please send payments to: [info@iranianinfo.ca](mailto:info@iranianinfo.ca)
- **PayPal:** Pay via the following PayPal link:  
<https://www.paypal.com/paypalme/iicsevent>
- **Payment Deadlines:** The deadline for the **Tirgan** Festival is **June 15, 2025**, and for the **Shahrivargan** Festival is **August 13, 2025**.

### **C. Booking Confirmation:**

If your booking is not accepted for any reason, you will be notified promptly via mail, phone, or email, and your check or payment will be returned. Applications are assessed based on experience, type of booth/menu variety, compatibility with the event's theme, services, requirements, and application date. The vendor committee reserves the right to limit items being offered.

### **D. The booth Size and Construction:**

All vendor setups must fit within a 10x10 ft area unless otherwise stated in the application and approved by the committee. Vendors are responsible for bringing all required items (tent, tables, signage, etc.) unless they are included in a selected package. Additional space requires extra payment.

**E. Vendor Setup:**

Vendors may begin setting up from 8:00 AM to 12:00 PM on Sunday, June 29 or August 17, 2025, and must be fully ready by 11:00 AM. No vehicles will be allowed on the grounds during the event.

**F. Parking:**

Public parking is available near the event site and surrounding park. Overnight stays are not permitted. Please note: Vehicles parked in restricted areas blocked or marked by the Association or the City of North Vancouver from June 28–29 and August 16–17, 2025, will be towed at the owner's expense.

**G. Liability Disclaimer:**

The festival committee accepts no responsibility for any reported losses.

**H. Vendor Damages:**

Vendors must remove all waste, belongings, and structures by 10:00 PM on Sunday. The booth areas must be left in their original condition, aside from normal wear.

**I. Electricity:**

Electricity use is not permitted unless necessary. Generators must be silent. No generator may be used without prior written approval. Electricity may be provided by society for \$200.

**J. Water:**

The festival does not supply water to food vendors. Vendors must provide their own water or pay \$150 to society for water access.

**K. Restrooms:**

Porta-potty facilities will be available at the Waterfront Park for vendors and attendees.

**L. No Space Transfers:**

The Society's management and staff must always have full access to booth space.

**M. Access Rights:**

The Festival Board/volunteers shall have full access to the space always covered by this contract during the festival.

**N. Liability and Indemnification:**

Vendors are liable for all costs, damages, losses, or claims (including legal fees) arising from injury or damage caused by their activities. The festival board, its agents, volunteers, and members assume no liability for theft, fire, accidents, or other causes.

**O. Contract Termination:**

The festival committee reserves the right to cancel this reservation at any time without liability, with a full refund. The committee also reserves the right to terminate a vendor's participation during the event for rule violations—no refund will be given in such cases.

**P. Compliance:**

Vendors and their staff must comply with all festival regulations. Vendors confirm that this information is fully communicated to their teams to ensure compliance.

**Q. Right to Refuse:**

The festival committee reserves the sole right to reject applications, especially for failure to provide booth photos, space/power limitations, or deviation from festival policies. As this is an Iranian cultural event, the sale of harmful, illegal, or offensive items is strictly prohibited.

**R. Rain Policy:**

In the event of severe weather or storms, the committee will assess the situation and may shut down the festival. Vendors will be informed accordingly. No vehicles will be allowed until the grounds are cleared. No refunds will be issued due to the weather.

**S. Festival Logo use:**

Vendors are not allowed to use the festival's logo, name, or likeness on any of their merchandise.

**T. Booth Allocation:**

The booth space will not be randomly assigned; priority is given to early applicants. Due to potential changes in the event layout, the booth locations are not guaranteed, though location requests may be submitted.

**U. Business License**

Vendors must submit a valid business license to IICS. Please email it to [info@iranianinfo.ca](mailto:info@iranianinfo.ca).

**V. Questions?**

Email [info@iranianinfo.ca](mailto:info@iranianinfo.ca) or call (236) 509-8525 and leave a message.

**W. Agreement:**

I have read and understood this document and agree to comply with all its terms and conditions.

By stating "I Agree," you accept all the terms and conditions.